

# Submission of an offer by a Supplier

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After the supplier registers, creates a QAD profile, the Procuring Entity (EVN) should activate the profile. When the profile is activated, the supplier can open the procedures for which he is invited.

The invitation to a specific procedure will be sent to you by email as in the image below, where you have a direct link to the purchase. By clicking on the link, it automatically takes you to the QAD platform and to the specific procedure.

---

Dear Mr. Valkanchev,

You have been invited to quote in the tender "xxxx" (SMI-2403010001).

The event starts 03/01/2024 11:00 and ends 03/15/2024 11:00.

You can find all relevant information on the Beschaffungsportal der EVN Gruppe (EVN Group procurement portal). Please log in for this using your personal user data (user name and password).

[Direct link to the event](#)

Best regards,

# Submission of an offer by a Supplier

After entering to the platform on the **"Home"** page, in the **"Current events"** section, you can see the procedures in which you are involved as a Supplier. There is also other general information from the aspect of the platform and about the EVN Group. By clicking on the name of the procedure, we enter it. In the **"Whiteboard"** section you can see and download the general documents that are attached by the EVN Group

HomeCompany DataSourcingActivities

Dashboard

Please note

No current banners.

Current events

1. SMI-2404030006: ass

Round: 4 Apr 2024, 13:00 - 8 Apr 2024, 14:00

Entry: 0 / 1

Phase: None

[0%] Quotes last round: 0

Quotes all rounds: 0

2. SMI-2403270018: cc

Round: None

Entry: 0 / 1

[0%] Quotes last round: 0

Quotes all rounds: 0

3. SMI-2403270015: Тест стандарден темплет со прикачување

Round: 27 Mar 2024, 13:00 - 10 Apr 2024, 13:00

Entry: 0 / 1

Phase: None

[0%] Quotes last round: 0

Quotes all rounds: 0

4. SMI-2403260015: Test tender CE prcurement 26.03.2024

Round: None

Entry: 0 / 1

[0%] Quotes last round: 0

Quotes all rounds: 0

5. SMI-2403260006: Nabavka na lap top

Round: None

Entry: 1 / 1

[100%] Quotes last round: 1

Quotes all rounds: 1

6. SMI-2403200020: Test CE template 20.03.2024

Round: None

Entry: 4 / 1

Number of quote displayed: 20

Whiteboard

EVN Group Corporate Social Responsibility Clause

General procurement conditions

Calendar

<< Mar

April 2024				
Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19

2

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About usTerms of useList of APISContact formServer time Apr 8, 2024, 1:38:07 PMYc

# Submission of an offer by a Supplier

In the **"Company data"** section, your information as a Supplier can be checked/changed. Documents, certificates, licenses and other documentation for the Supplier can also be added here, which are attached to the **"Documents"** section. (Explained more detail in the Supplier registration guide).

EVN North Macedonia

Not secure https://192.168.110.131/ngastras/astras.R6/WFE/secure/EVNMKD/en/AT/-/suppliers/preferences/company/editCompanyData?companyId=4028eed28d53a5b2018d645723d31ab2&uiScreenReload=true

Home Company Data Sourcing Activities

Test Valkanchev

Company information

Financial Disclosures

Information

Company Data

Taxonomy (MG/ORG/REG)

Contacts

Documents

Other information

Company

Logo

Supplier Type

Standard

D-U-N-S / UPIK (optional)

00-123-4567

Currency

MKD

Dont know or havent got a D-U-N-S number yet?  
Follow this link to get one for your company here:

Dated

Address

Street

Str. Lazar Lichenoski

no. 11, Skopje

ZIP code / postal code, City

1000 SKOPJE

State / province

Country

Macedonia

Latitude

Longitude

Contact

Phone

Fax

Cell

Emergency phone

E-mail

Website

OK Cancel

https://192.168.110.131/ngastras/astras.R6/WFE/secure/EVNMKD/en/AT/-/suppliers/preferences/company/editCompanyData?companyId=4028eed28d53a5b2018d645723d31ab2&uiScreenReload=true

About us Terms of use List of APIs Contact form Server time Apr 8, 2024, 1:47:17 PM Your session times out in 0:29:46

Type here to search

EVN North Macedonia

13:47 08.4.2024

# Submission of an offer by a Supplier

The **"Sourcing"** section shows all procurement procedures in which you participate as a Supplier. Each procedure is accessed by clicking on the name of the procedure. The search can also be done by using the filters (Type/Status/Archived/On-Offline).

The screenshot displays the 'Sourcing' section of the EVN North Macedonia procurement portal. A yellow banner at the top indicates a system outage on Monday, March 25, 2024, from 06:00 to 08:00. The navigation bar includes 'Home', 'Company Data', 'Sourcing', and 'Activities'. The 'Sourcing' dropdown menu is open, showing 'Events' and 'Test CE template 20.03.2024'. The 'Events list' section features a search bar and filters for 'Quick search' and 'Advanced Search'. The 'Quick search' filters are: Name or number, Number, Type (All), Status (Active), Archived (Not archived), and On-/Offline (Online). A checkbox for 'Show results of my taxonomies (MG/ORG/REG) only' is checked. The 'Events list' table shows 15 events, with the first 10 visible. The table columns are: No., Name, Merchandise Groups, Type, Active, Online, and Last update.

No.	Name	Merchandise Groups	Type	Active	Online	Last update
SMI-2403200020	Test CE template 20.03.2024	Mat/inter chanc/kitc [07079]	RFQ	Active	Online	03/20/2024 14:06:14
BGO-2403150004	Biljana test	concrete trestle [01002]	RFQ	Active	Online	03/15/2024 10:39:37
EPE-2403150013	430_Izolatori	cables [01004]	RFQ	Active	Online	03/15/2024 10:33:24
HPE-2403150011	428_Test	poles (wooden) [01001]	RFQ	Active	Online	03/15/2024 10:33:21
SMI-2403150010	_426_Test tender presentation 15.03.2024	cables [01004]	RFQ	Active	Online	03/15/2024 10:29:14
SMI-2403130009	Tender_Presentation_15.03.2024	meter cabinets [01003]	RFQ	Active	Online	03/13/2024 14:49:12
TZH-2403070005	test ER one position	pooles [01001], poles (wooden) [01001], p...	RA	Active	Online	03/07/2024 12:53:53
VVA-2403070004	Demo Japanese Ticker	pooles [01001], poles (wooden) [01001], p...	Ticker	Active	Online	03/07/2024 12:16:07
VVA-2403070002	Demo Ticker Dutch Golden Goal	pooles [01001], poles (wooden) [01001], p...	Ticker	Active	Online	03/07/2024 11:56:33
SMI-2402290019	Test tender by template 29.02.2024	meter cabinets [01003]	RFQ	Active	Online	03/05/2024 13:09:31

# Submission of an offer by a Supplier

After clicking on the name of the procedure, you enter it, and the following window opens.

In the **"Main sheet"**(additional information), are given the basic information's about the type of purchase. (file format and in which section which documents should be attached).

In the section of **"Current round"** in the upper right corner, it gives you the information about the time and the deadline for submission of offers.

DE: Das Beschaffungsportal der EVN Gruppe ist am Montag, den 25.03.2024, von 06:00 bis 08:00, aufgrund von Wartungsarbeiten zeitweise offline. Wir bitten Sie etwaige Prozesse rechtzeitig abzuspeichern, um Datenverluste zu vermeiden.

Home Company Data **Sourcing** Activities

Test CE template 20.03.2024  
**Main sheet**  
Documents (3)  
Supplier uploads (0)  
Messages  
Quotes (0)  
Quote versions  
Place quote  
CE procurement  
Feedback

RFQ version 1 (Active)  
Company Test Valkanchev  
Active / Online

System time: 20 Mar 2024, 13:32:23  
Current round: 20 Mar 2024, 13:00:00  
20 Mar 2024, 14:00:00  
All time specifications in: Europe/Berlin

Download tender documents

This is a step-by-step manual for quoting in this portal

- You may submit your quote until 20 Mar 2024, 14:00:00 (Europe/Berlin).
- You may download the quotation sheet (incl. documents) here. You will receive all the tender documents, as well as all the necessary documents for bidding. You can prepare your offer in the enclosed Excel form and import it when submitting the offer.
- As soon as you have created a quote / an

Confirmation of participation  
Quotation  
Done / Offer successfully submitted

Create new quote Quit

QAD SRM 6.5.4.32 Copyright 2004-2023 QAD, Inc. All rights reserved. About us Terms of use List of APIs Contact form Server time Mar 20, 2024, 1:32:23 PM Your session times out in 0:29:47

**Additional information**

Почитувани,

ЕВН Македонија Ве поканува да доставите понуда за набавка на ....

Currencies allowed for quotes

EUR

Participation

# Submission of an offer by a Supplier

In the lower part of the screen in the same section we have information for exporting the documents for the current procedure, accepting or rejecting the participation. (Confirm or cancel participation).

To confirm participation in the procedure, you should click **"Confirm participation"**.

If you want to transfer/delegate the procedure to your colleague you should click **"Delegate participation"**, which exempts you as a participant in this procedure.

Import favorites | Bing | SP400/Hana | SAP\_Hana | BBC\_News | E-Tasap | Lotus | EVN North Macedo... | Round phases - AS... | My files - OneDrive

DE: Das Beschaffungsportal der EVN Gruppe ist am Montag, den 25.03.2024, von 06:00 bis 08:00, aufgrund von Wartungsarbeiten zeitweise offline. Wir bitten Sie etwaige Prozesse rechtzeitig abzuspeichern, um Datenverluste zu vermeiden.

Home Company Data Sourcing Activities

Test CE template 20.03.2024 RFQ version 1 (Active) Active / Online System time: 20 Mar 2024, 13:32:23  
Main sheet Documents (3) Supplier uploads (0) Messages Quotes (0) Quote versions  
Place quote CE procurement Feedback Current round: 20 Mar 2024, 13:00:00  
All time specifications in: Europe/Berlin

Event Test CE template 20.03.2024 > Main sheet

Information

Name: Test CE template 20.03.2024 Auto pilot  
No. SMI-2403200020 Auto pilot active  
Currency  
Training  
Deactivate quotation form  
Status

Additional information

Почитувани,  
ЕВН Македонија Ве поканува да доставите понуда за набавка на ....

Currencies allowed for quotes  
☒ EUR

Participation

Export  
Confirm participation  
Cancel participation  
Delegate participation

Download tender documents

This is a step-by-step manual for quoting in this portal

- You may submit your quote until 20 Mar 2024, 14:00:00 (Europe/Berlin).
- You may download the quotation sheet (incl. documents) here. You will receive all the tender documents, as well as all the necessary documents for bidding. You can prepare your offer in the enclosed Excel form and import it when submitting the offer.
- As soon as you have created a quote / an

Confirmation of participation  
Quotation  
Done / Offer successfully submitted

Create new quote Quit

QAD SRM 6.5.4.32 Copyright 2004-2023 QAD, Inc. All rights reserved. About us Terms of use | List of APIs | Contact form | Server time: Mar 20, 2024, 1:32:23 PM | Your session times out in 0:29:47

# Submission of an offer by a Supplier

By clicking "**Confirm participation**", an additional window will open for confirmation of participation in the tender. Click "**YES**" to confirm.

The screenshot displays a procurement portal interface. At the top, there is a navigation bar with links: Home, Company Data, Sourcing, and Activities. On the left side, a sidebar menu includes options like 'Main sheet', 'Documents (3)', 'Supplier uploads (0)', 'Messages', 'Quotes (0)', 'Quote versions', 'Place quote', 'CE procurement', and 'Feedback'. The main content area is titled 'Test CE template 20.03.2024' and contains sections for 'Additional information', 'Currencies allowed for quotes' (with EUR selected), 'Participation', and 'Your contact for all questions re. the event' (listing Sasho Mitrovski). A central modal dialog box titled 'Confirmation requested' is open, displaying an information icon and the text: 'Please confirm your participation in this event after you have downloaded and evaluated all provided documents and specifications.' Below this text are three buttons: 'Yes', 'No', and 'Cancel'. On the right side of the main content area, there is a vertical sidebar with a 'Download tender documents' section, a step-by-step manual for quoting, and a list of steps: 'Confirmation of participation', 'Quotation', and 'Done / Offer successfully submitted'. At the bottom right, there are buttons for 'Export', 'Confirm participation', 'Cancel participation', 'Delegate participation', 'Create new quote', and 'Quit'.

# Submission of an offer by a Supplier

In the **"Documents"** section, you should download all the documents that are attached by the Purchaser (request for offer, table of quantities, technical specification and all other accompanying documentation, important for the specific procedure). They are downloading by clicking on each document separately. (The **"Messages"** section is explained more detail in the Supplier Registration guide)

[Home](#) [Company Data](#) [Sourcing](#) [Activities](#)

Test CE template 20.03.2024

Main sheet

**Documents (3)**

Supplier uploads (9)

Messages

Quotes (1)

Quote versions

▼ Place quote

CE procurement

Feedback

RFQ version 1 (Active)

Company Test Valkanchev

Event Test CE template 20.03.2024 > Documents

No.	Name	File name	Document type	Date	Created by	External	Position ID	Variable name
2	TS Dolneni_specifikacija-nabavki.xlsx	TS Dolneni_specifikacija-nabavki.x...	Default	03/20/2024 13:14	Sasho Mitrovski	Yes		
1	Tender.pdf	Tender.pdf	Default	03/20/2024 13:14	Sasho Mitrovski	Yes		
3	Барање за понуда_doc	Барање за понуда_doc	Default	03/20/2024 13:14	Sasho Mitrovski	Yes		

Active / Online

System time: 8 Apr 2024, 13:55:05

No current or future rounds.

1-3 of 3

Download tender documents

Confirmation of participation

Quotation

- Please start by creating a new quote.
- You may enter the quote online or you may import the prepared Excel form. Attention! Self-prepared offers, which have not been created with the Excel, must be uploaded under the item "Supplier uploads".
- Under Supplier uploads you can upload optional additional documents of any file formats.
- Please commit your submit binding offer. A digital signature is required. For information and

Done / Offer successfully submitted



# Submission of an offer by a Supplier

In the right part of the screen you have four consecutive options to submitting an offer. In Download tender documents, when we hover with the cursor, the place for downloading the documentation is underlined (Quotation sheet) - In addition to the method of downloading the documents from "Documents", they can also be downloaded in the Download tender Documents section. The section "confirmation of participation" we skip because we have already confirmed it.

The screenshot displays the EVN North Macedonia procurement portal. The browser address bar shows the URL: <https://192.168.110.131/ngastras/astras.R6/WFE/secure/EVNMKD/en/AT/-/events/rfq?btConfirmParticipation=true>. The page features a navigation menu with 'Home', 'Company Data', 'Sourcing', and 'Activities'. The 'Sourcing' section is active, showing details for 'Test CE template 20.03.2024'. The RFQ is in 'Active / Online' status. The main content area includes a sidebar with 'Main sheet', 'Documents (3)', 'Supplier uploads (0)', 'Messages', 'Quotes (0)', 'Quote versions', 'Place quote', 'CE procurement', and 'Feedback'. The main content area displays the RFQ details, including the name 'Test CE template 20.03.2024', the number 'SMI-2403200020', the currency 'EUR', and the status 'Active / Not archived / Online'. A right-hand sidebar contains a 'Download tender documents' button and a step-by-step manual for quoting. The bottom of the screen shows a Windows taskbar with various open applications and system information.

DE: Das Beschaffungsportal der EVN Gruppe ist am Montag, den 25.03.2024, von 06:00 bis 08:00, aufgrund von Wartungsarbeiten zeitweise offline. Wir bitten Sie etwaige Prozesse rechtzeitig abzuspeichern, um Datenverluste zu vermeiden.

Home Company Data Sourcing Activities

Test CE template 20.03.2024 RFQ version 1 (Active) Active / Online System time: 20 Mar 2024, 13:35:47  
Main sheet Company Test Valkanchev Current round: 20 Mar 2024, 13:00:00  
Documents (3) 20 Mar 2024, 14:00:00  
Supplier uploads (0) All time specifications in: Europe/Berlin  
Messages  
Quotes (0)  
Quote versions  
Place quote  
CE procurement  
Feedback

Event Test CE template 20.03.2024 > Main sheet

Information

Name Test CE template 20.03.2024 Auto pilot ☐  
No. SMI-2403200020 Auto pilot active ☐  
Currency EUR  
Training ☐  
Deactivate quotation form ☐  
Status Active / Not archived / Online

Additional information

Почитувани,

ЕВН Македонија Ве поканува да доставите понуда за набавка на ....

Currencies allowed for quotes

☒ EUR

Participation

Download tender documents

This is a step-by-step manual for quoting in this portal

- You may submit your quote until 20 Mar 2024, 14:00:00 (Europe/Berlin).
- You may download the [quotation sheet \(incl. documents\)](#) here. You will receive all the tender documents, as well as all the necessary documents for bidding. You can prepare your offer in the enclosed Excel form and import it when submitting the offer.
- As soon as you have created a quote / an

Confirmation of participation  
Quotation  
Done / Offer successfully submitted

Create new quote Quit

https://192.168.110.131/ngastras/astras.R6/WFE/secure/EVNMKD/en/AT/-/events/rfq?btConfirmParticipation=true#

About us Terms of use List of APIs Contact form Server time: Mar 20, 2024, 1:35:48 PM Your session times out in 0:29:34

Type here to search This PC EVN North... Snipping T... EVN Tenders - ... Inbox - sa... 4 Remind... Re: Meetin... Podnesuv... 56°F 13:36 20.3.2024

# Submission of an offer by a Supplier

The **"Quotation"** section is the section for ***Starting the process for submitting a quote (Quote)***. To start submitting a quote, you must click on **"Creating NEW QUOTE"**. An option opens where you should name the quote and you click OK. We only enter the name of what we want our offer to be called. (example Offer No. XXX for construction works.)

The screenshot displays the EVN North Macedonia procurement portal interface. The main content area shows the 'Test CE template 20.03.2024' RFQ version 1 (Active) with a 'Main sheet' tab selected. The 'Information' section includes fields for Name, No., and Additional information. The 'Participation' section is visible at the bottom.

A 'New quote' dialog box is open in the center, prompting the user to create a new quote. The dialog includes the following fields:

- New quote** (Title)
- The name of the quote will be used for future reference, e.g. to edit or commit a quote.** (Instruction)
- Quote name/-number** (Field with value: Понуда бр.XXX за градежни работи)
- Place quotes for** (Field with value: EVN MKD - Mitrovski S.)
- Quote type** (Field with value: Quote)
- Currency of quote** (Field with value: EUR)
- Create copy of quote** (Field with value: -)

The dialog box has 'OK' and 'Cancel' buttons at the bottom right.

On the right side of the portal, a sidebar menu is visible. The 'Quotation' section is highlighted with a red circle, indicating the next step in the process. The sidebar also includes links for 'Download tender documents', 'Confirmation of participation', and 'Done / Offer successfully submitted'.

The bottom of the screen shows the Windows taskbar with various application icons and the system clock displaying 13:37 on 20.3.2024.

# Submission of an offer by a Supplier

After creating an Offer (Quote), we go to the **"Supplier uploads"** section, where we attach all the required documents, by clicking on the button **"New"**.

The screenshot shows the 'Supplier uploads' section of a procurement system. The left sidebar contains a menu with items: Nabavka na lap top, Main sheet, Documents (3), **Supplier uploads (0)**, Messages, Quotes (0), Quote versions, Place quote, Test template\_ready\_..., and Feedback. The main content area displays the 'Supplier uploads' section for 'Event Nabavka na lap top > Supplier uploads'. It includes a header with 'RFQ version 1 (Active)' and 'Active / Online' status, along with system time and current round information. Below the header, there is a table with columns: Name / comment, File name / type, Type, Round, Attached, By, Position ID, and Variable name. The table currently shows 'No data found'. A red circle highlights the 'New' button in the top left of the main content area. The right sidebar contains a list of actions: Download tender documents, Confirmation of participation, Quotation, and Done / Offer successfully submitted. The bottom of the screen features a red bar with buttons: Validate, Save quote temporarily, Commit quote, Cancel, and Quit.

Home Company Data **Sourcing** Activities

RFQ version 1 (Active) Active / Online System time: 12 Apr 2024, 14:07:23  
Current round: 26 Mar 2024, 13:00:00  
12 Apr 2024, 14:20:00  
All time specifications in: Europe/Berlin

Company: Test Valkanchev  
Quote: Quote 2 - Test Valkanchev (Valkanchev Viktor)  
Version: 1 - (12 Apr 2024, 14:07:14) Quote in process, Currently open

Event Nabavka na lap top > Supplier uploads

**New** Delete

Name / comment	File name / type	Type	Round	Attached	By	Position ID	Variable name
No data found							

Download tender documents  
Confirmation of participation  
Quotation  
Your are editing your quote.  
Please upload your quotation now  
You may now upload further required documents:  
1. Dokument za registrirana dejno  
Please commit your submit binding offer. A digital signature is required. For information and instructions, click on "Documents" on the left and select "Videonleitung Digitale Signatur".  
You may also temporarily save your quote to finish it later. After  
Done / Offer successfully submitted

Validate Save quote temporarily Commit quote Cancel Quit

# Submission of an offer by a Supplier

With Clicking on **"New"** it's opening a window like the picture below. Depending on what kind of documents you are attaching, you should select the group from the "dropdown" list. You can only attach one file to one group. If you need to attach more documents, you should attach them as **"zip"** document file or scanned multiple documents in one scan file.

The screenshot displays the EVN Macedonia web portal interface. The main content area shows a procurement entry titled "CE procurement v2 > E18 Mandatory entry - please enter." with details: RFQ version 1 (Active), Company Test Valkanchev, Quote: Quote 2 - Test Valkanchev (Valkanchev Viktor), and Version: 1 - (12 Apr 2024, 14:13:48) Quote in process, Currently open. A "Supplier uploads (0)" section is visible with a "New" button. An "Add upload" dialog box is open, titled "Supplier upload". It contains a "Type" dropdown menu with options: "Лична состојба / Personal Standing (Optional)", "Способност за вршење на професионална дејност / Capability of performing professional activity (Optional)", "Економска и финансиска состојба / Economic & financial standing (Optional)", and "Техничка документација / Technical documentation (Optional)". Below the dropdown is a "File" section with a "Choose File" button, a "No files chosen" status, and a "max. 100 MB" limit. The dialog has "OK" and "Cancel" buttons at the bottom. On the right side of the portal, there is a "Download tender documents" section with instructions and a list of documents: "Confirmation of participation", "Quotation", and "Done / Offer successfully submitted". The footer of the portal shows "QAD SRM 6.5.4.32 Copyright 2004-2023 QAD, Inc. All rights reserved." and "Your session times out in 0:29:41".

# Submission of an offer by a Supplier

After you have attached all the required documents, click on **"Commit quote"** to submit the offer.

The screenshot displays the QAD SRM interface for a procurement process. The top navigation bar includes 'Home', 'Company Data', 'Sourcing', and 'Activities'. The left sidebar shows a tree view with 'Main sheet', 'Documents (0)', 'Supplier uploads (0)', 'Messages', 'Quotes (0)', 'Quote versions', 'Place quote', and 'Feedback'. The main content area shows the 'CE procurement v2 > E18 Mandatory entry - please enter.' RFQ version 1 (Active) with status 'Active / Online'. It lists the company 'Test Valkanchev' and the quote 'Quote 2 - Test Valkanchev (Valkanchev Viktor)' with version '1 - (16 Apr 2024, 14:35:38) Quote in process, Currently open'. The system time is '16 Apr 2024, 14:38:13', the current round is '27 Mar 2024, 13:00:00', and the next round is '16 Apr 2024, 15:15:00'. All time specifications are in Europe/Berlin.

Below the header, there is a section for 'Event cc > Supplier uploads' with a 'New' button and a 'Delete' icon. A table lists the uploaded documents:

Name / comment	File name / type	Type	Round	Attached	By	Position ID	Variable name
Прилог бр.2.doc	Прилог бр.2.doc applicati...	Лична состојба / Persona...	1	16 Apr 2024	Test Valkanchev Viktor Val...		
Прилог бр.1.doc	Прилог бр.1.doc applicati...	Лична состојба / Persona...	1	16 Apr 2024	Test Valkanchev Viktor Val...		
Tender.pdf	Tender.pdf PDF file (976 kB)	Способност за вршење н...	1	16 Apr 2024	Test Valkanchev Viktor Val...		

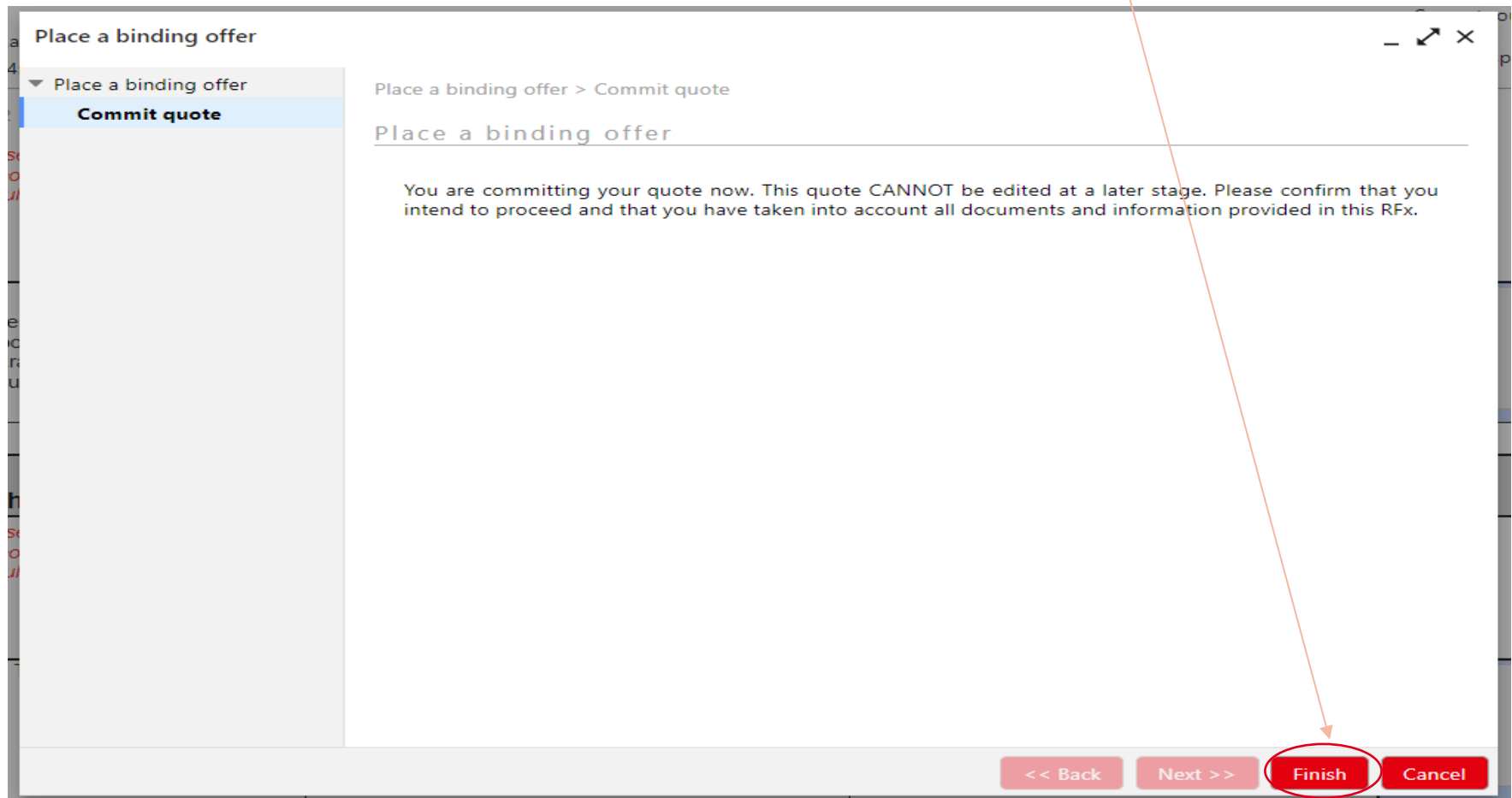
On the right side, there is a 'Download tender documents' section with a step-by-step manual for quoting. The manual includes instructions on how to submit a quote, download the quotation sheet, and prepare the offer. At the bottom right, there is a 'Commit quote' button highlighted with a red circle and an arrow pointing to it from the text above. Other buttons include 'Validate', 'Save quote temporarily', 'Cancel', and 'Quit'.

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# Submission of an offer by a Supplier

After you have clicked on "Commit quote", the given window opens where you have to click **"Finish"** for the final submission of your offer.

**Warning: If you submit the offer once, you cannot edit it again!**



The screenshot shows a web application window titled "Place a binding offer". On the left is a sidebar with a dropdown menu containing "Place a binding offer" and "Commit quote", with "Commit quote" selected. The main content area has a breadcrumb "Place a binding offer > Commit quote" and a heading "Place a binding offer". Below this is a warning message: "You are committing your quote now. This quote CANNOT be edited at a later stage. Please confirm that you intend to proceed and that you have taken into account all documents and information provided in this RFx." At the bottom right are four buttons: "<< Back", "Next >>", "Finish", and "Cancel". The "Finish" button is circled in red, and a red arrow points from the text "Finish" in the preceding paragraph to it.